

Meeting Minutes

CARVER EARLY COLLEGE

Date: December 14, 2018

Time: 3:00 pm

Location: Carver Early College Media Center

I. Call to order: 3:25 pm

II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Marcene Thornton	Present
Parent/Guardian	Chiquita Brown	Absent
Parent/Guardian	Sandra Bethea	Present
Parent/Guardian	Lakeisha Lockard	Absent
Instructional Staff	Joseph Marutollo	Present
Instructional Staff	Kandice Richardson	Present
Instructional Staff	Dr. Melinda Landsman	Present
Community Member	Dr. Tene Davis	Present
Community Member	Angelyn Liu	Present
Swing Seat	Sandy Thomas	Present
Student	Khalil Edwards	Absent

Quorum Established: Yes

III. Action Items

- a. **Approval of Agenda:** Motion made by: Marcene Thornton Seconded by: Dr. Landsman
Members Approving: All
Members Opposing: 0
Members Abstaining: 0
Motion Passes
- b. **Approval of Previous Minutes:** Motion made by: Marcene Thornton Seconded by: Dr. Landsman
Members Approving: All
Members Opposing: 0
Members Abstaining: 0
Motion Passes
- c. **Review School Data:** Reviewed school profile data, paying attention to the change in data since the merge.
- d. **Set GO Team Self Assessment:** Discussed possible committees that would serve to support school priorities and engage involved stakeholders.

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- e. **2018-2019 Planning:** *Updated the 2016 Strategic Plan to set priorities.*
- IV. **Information Items**
 - a. **Principal's Report**
 - i. *Final schedule and advisement report.*
 - b. **Parent & Community Engagement Update**
 - i. *Discussed ways to help parents support their students in math via an online portal.*
 - c. **Study Abroad Update & Discussion**
 - i. *Postponed until January 2019.*
- V. **Announcements:** *Testing and early dismissal update.*
- VI. **Adjournment**
 - Motion made by: **Marcene Thornton**; Seconded by: **Sandra Bethea**
 - Members Approving: ALL
 - Members Opposing: 0
 - Members Abstaining: 0
 - Motion Passes

ADJOURNED AT 5:05 pm

Minutes Taken By: **Sandy Thomas**
Position: **Secretary**
Date Approved: **January 22, 2019**